

Notice to Requesting Agency or Individual

In order to be deemed timely by the Court, this request must be submitted 24 business hours prior to the proceeding for which it is requested due to mandatory notice requirements.

(News Agency/Media Outlet/Law Firm/Individual Representative)

(Email Address)

(Phone Number)

ORDER APPROVING/DISAPPROVING REQUEST:

The request is:

Approved

Disapproved

The requesting agency:

Shall be pool for its media

Shall not be pool for its media

Under no circumstances is this rule to be construed as permission for filming, recording, or photography in any other area of the courthouse or courtroom other than that for which permission is given. The undersigned understands and acknowledges that a violation of Rule 22 and any guidelines issued by the court may be grounds for removal or exclusion from the courtroom and a willful violation may subject the undersigned to penalties for contempt of court.

So ORDERED this ____ day of _____, _____.

**Judge of Superior Court of Fulton County
Atlanta Judicial Circuit**