

Westlaw Registration for Library Patrons

Instructions for access to Westlaw and Practical Law for 14 days

- 1 Access the Westlaw trial page and enter your email address.
<https://legal.thomsonreuters.com/en/c/remote-patron-access>

Ready for instant access to **Patron Access?**

Email address

Get started

- 2 Enter your contact information. **In the Organization Type field, select Government – State or Local.**

Access **Westlaw for 14 days**

There is no credit card required and no need to cancel when your trial ends. To get started, fill out the form below and click continue.

All fields required

First name: John, Last name: Sample

Business email address: jsample@comcast.net

Organization type: **Government - State or Local**

Business name: Patron, Business phone number: 888.777.2727

ZIP code: 55005, Country: United States

Continue

- 3 Skip the “Add Colleagues” page

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1 YOUR DETAILS 2 ADD COLLEAGUES 3 SUMMARY 4 CREATE PROFILE

Add Colleagues to this trial

ADD COLLEAGUES TO THIS TRIAL

Your details: John Sample, jsample@comcast.net

Colleagues 1

First name: Last name: Business email address:

Skip

Continue

- 4 Click “I agree to Terms & Conditions” and click Create Profile

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Almost Done

Please review your trial summary, agree to Terms and Conditions, then create your OnePass profile.

Your trial includes the following content:

Start date: 04/14/2020 End date: 04/28/2020

Trial participants details

Yes

John Sample
jsample@comcast.net

Firm Details

Patron

I agree to Terms & Conditions

Create profile

- 5 & 6 Create OnePass Profile and complete security fields

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Create OnePass profile

STEP 1 OF 2

Personal information

First name: John, Last name: Sample, Email: jsample@comcast.net, Confirm email: jsample@comcast.net

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Create OnePass profile

STEP 2 OF 2

Security

Username: jsample123, Password: [masked], Confirm password: [masked], Security question: What is your pet's name?, Answer: Dog

Back **Create**

- 7 Confirm your OnePass profile

the answer company | THOMSON REUTERS | LEGAL SOLUTIONS | USA

Create OnePass profile

Your OnePass Profile for jsample@comcast.net has been successfully created.

Please continue to the next page to confirm your order and get the full summary of your trial.

Confirm and Continue

- 8 Click “Get Started” and start searching on Westlaw!

Thank You!

Hi, Mark,

Your OnePass Profile has been successfully created. You can start using your trial immediately!

All the details of your trial are included below. We've also found some training materials to help you get started.

Your trial includes the following content:

Start date: 07/28/2020 End date: 08/10/2020

- Patron Access Westlaw and Practical Law 14-Day Trial

Get Started

Related Training

STEP 1: Getting Started Guide (5-10 min read)

STEP 2: Self-paced training videos (30-45 min video)

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Duration: 45 min, Start: 04/17/2020, End: 04/28/2020, Price: FREE

OnePass username: jsample, Trial participant: jsample@comcast.net

Please Read:

- Do not select Pro Se or Law Student in the Organization Type field
- Users must select Government – State or Local in the Organization Type field
- The email used by users cannot be known to the Thomson Reuters system