

# INTEROFFICE MEMORANDUM



**TO:** All Senior Judges, Magistrates, Court Reporters, Case Managers, Jeannie Ashley, Lt. Col. M. McKee, Capt. L. Gates, Major H. Mason Capt. N. Mayo

**FROM:** Alicia R. Chapman, Superior Court Administrator's Office

**DATE:** November 1, 2018

**SUBJECT:** November 2018 Schedule of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

**NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time or this Office is notified.**

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## Week of November 5, 2018

**Judge Gail S. Tusan, Presiding**

**Judge Shukura I. Millender Presiding for Gail S. Tusan on November 9<sup>th</sup>**

**Judge Karen Smith Woodson, Back-Up Presiding Judge**

**Judge Lillian Nash Caudle, Back-Up Presiding Judge**

**Note:** If Presiding or All Purpose Judge are unavailable please contact Alicia Chapman at x26806 to make arrangements for a back-up to Presiding Judge. Please do not send cases to another Judge without contacting Ms. Chapman first. She is responsible for assignment of Presiding Judges.

### **\*\*Judge**

### **Court Reporter\*\***

#### **Senior Judge Jerry W. Baxter:**

-Criminal Jury Trial for Judge Goger's Div. (JCT/8-A)	11/5 thru 11/9	9:30 a.m.	Genean Womble
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#### **Senior Judge Wendy L. Shoob:**

-Judicially Hosted Settlement Conference (FCC/9-J)	11/7 only	10:00 a.m.	Provided By Counsel
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#### **Senior Judge Melvin K. Westmoreland:**

-Business Court Hearing (FCC/8-J)	11/7 only	10:00 a.m.	Provided By Counsel
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#### **Judicial Officer Tamika Hrobowski-Houston: (FCC / 8-G)**

-Domestic Violence Hearings	11/5 only	9:30 a.m.	TBD
-Domestic Violence Hearings	11/9 only	9:30 a.m.	TBD

#### **Mag. Judge Alex Manning: (FCC / 6-J)**

-Child Support Enforcement Calendar	11/5 only	9:00 a.m.	
-Child Support Enforcement Calendar	11/6 only	9:00 a.m.	
-Child Support Enforcement Calendar	11/7 only	9:00 a.m.	
-Child Support Enforcement Calendar	11/8 only	9:00 a.m.	

**Senior, Visiting, Magistrate Judge's & Court Reporter's Scheduled for the  
Week of November 5, 2018**

**\*\*Judge**

**Court Reporter\*\***

**Mag. Judge Alex Manning:**

-Child Support Inmate Calendar (JCT/7-F) 11/6 only 9:00 a.m.

**Mag. Judge Lillian Nash Caudle (JCT/1-D):**

-Complaint Room All Purpose Calendar 11/5 only 9:00 a.m. Shelley Duhon  
 -Complaint Room All Purpose Calendar 11/6 only 9:00 a.m. Cherry Tullos  
 -Complaint Room All Purpose Calendar 11/7 only 9:00 a.m. Cindy Keeler  
 -Complaint Room All Purpose Calendar 11/8 only 9:00 a.m. Carrie Newman  
 -SB440 Juvenile Hearings 11/8 only 2:00 p.m. Carrie Newman

**Mag. Judge Karen Smith Woodson (JCT/8-C):**

-Non-Complex Criminal Matters 11/5 only 9:30 a.m. Carrie Newman  
 -Non-Complex Criminal Matters 11/6 only 9:30 a.m. Cindy Keeler  
 -Non-Complex Criminal Matters 11/7 only 9:30 a.m. Jackie Washington  
 -Non-Complex Criminal Matters 11/8 only 9:30 a.m. Amelia Lopez

**Mag. Judge Jeffrey W. Frazier:**

-Non-Complex P&A Calendars (JCT/1-C) 11/5 only 9:00 a.m. Cindy Keeler  
 -Non-Complex P&A Calendars (Jail) 11/6 only 9:00 a.m. Lynn Fowler  
 -Non-Complex P&A Calendars (JCT/1-C) 11/7 only 9:00 a.m. Carrie Newman  
 -Probation Revocation Hearings (Jail) 11/8 only 9:00 a.m. Lynn Fowler  
 -Complaint Room All Purpose Calendar (JCT/1-C) 11/9 only 9:30 a.m. Amelia Lopez

**\*\*Floating Court Reporters Assignments For The Superior Court Judges\*\***

Judge Shawn Ellen LaGrua	11/5 only	Jackie Washington
Judge Tom Campbell	11/6 only	Amelia Lopez
Judge Shukura I. Millender	11/7 and 11/8	Shelley Duhon
Judge Shukura I. Millender	11/9 only	Cherrie Tullos