

INTEROFFICE MEMORANDUM



ATLANTA JUDICIAL CIRCUIT

TO: All Senior Judges, Magistrates, Court Reporters, Litigation Managers, Lt. Col. S. Edwards, Major C. Clark, Captain Kendle

FROM: Ms. Jared Earley, Superior Court Administrator's Office

DATE: April 19, 2024

SUBJECT: April 2024 of Senior, Visiting, and Magistrate Judges' and Court Reporters' Usage

NOTE: ALL (assigned and floating) court reporters have the office hours of 8:30 a.m. until 5:00 p.m. except when the court schedule dictates a different time, or this office is notified.

Week of April 22, 2024

Superior Judge Melynee Leftridge, Presiding Judge (JCT/8C)
Mag. Judge Jeffrey Frazier, Back-Up Presiding Judge (JCT/1A)

Note: If the Presiding or Back-Up Presiding Judges are unavailable, please contact Ms. Jared Earley at 404-612-4371 to make arrangements for a back-up Presiding Judge. Please do not send cases to another Judge without contacting Ms. Earley first. She is responsible for locating an alternate judge.

**Judge

Sr. Judge Jerry Baxter (Virtual)

-Chief Judge Glanville Civil Motions 4/26 only 9:00 a.m.

Court Reporter**

** Provided by Counsel

Mag. Judge Brandy Brooks in Pre-Indictments: (JCT/2B)

-Preliminary Hearing 4/22 only 9:00 a.m.
-Preliminary Hearing 4/23 only 9:00 a.m.
-SB440 4/23 only 1:00 p.m.
-Preliminary Hearing 4/24 only 9:00 a.m.
-Bond Revocation 4/24 only 2:00 p.m.
-Preliminary Hearing 4/25 only 9:00 a.m.
-Preliminary Hearing 4/26 only 9:00 a.m.

** Tiffany Jones (HCR)
** Megan Elder (ACR)
** Megan Elder (ACR)
** Tiffany Jones (HCR)
** Tiffany Jones (HCR)
** Joan Drammeh
** Joan Drammeh

NCD Judge Nancy Mau in Non-Complex (NC1): (FCC/1D)

-Jury Trial 4/22-4/23 only 9:00a.m.
-Non-Complex P&A Calendars 4/26 only 9:00 a.m.
(Jail/Hybrid)
-Probation Revocation (Hybrid) 4/26 only 11:00 a.m.

*** Dana Pulliam
** Margaret Kellicut
** Takira Allen

**Takedown by Zoom

***Takedown in Courtroom

ACR=American Court Reporting Agency GPCR=Global Precision Court Reporting Agency
HCR=Huesby Court Reporting Agency ULSCR=US Legal Support Court Reporting Agency

Week of April 22, 2024

Judge	<u>Court Reporter</u>		
<u>Mag. Back-up Presiding Judge NCD Judge Jeffrey Frazier in Non-Complex (NC2): (JCT/1A)</u>			
-Bond P & A	4/22 only	10:00 a.m.	** Kesha Richardson
-Motions & Pretrial Conference	4/23 only	10:00 a.m.	*** Mary Hanham
-Non-Complex P&A Calendars (Jail/Virtual)	4/24 only	9:30 a.m.	** Kesha Richardson
-Case Management	4/25 only	10:00 a.m.	*** Mary Hanham
-Final Plea	4/25 only	1:30 p.m.	*** Mary Hanham

****Floating Court Reporters Assignments for the Superior Court Judge**

Judge Paige Reese Whitaker	4/22 - 4/26	***Ziyacdah Coleman
Judge Craig L. Schwall Sr.	4/25 only	***Margaret Kellicut
Judge Thomas A. Cox Jr.	4/25 only	**Melvina Hawkins
Judge Belinda Edwards	4/25 only	**Takira Allen
Judge Craig L. Schwall Sr.	4/26 only	***Ionie Taylor

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